

Abbot Academy

FOUNDED 1829

Handbook for Students

and Their Parents

1951-1952

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CALENDAR

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TUESDAY, SEPTEMBER 18

**Arrival and Registration of New Resident
Students before 6:00 P. M.**

WEDNESDAY, SEPTEMBER 19

**Registration of Day Students, 10:00 A. M.
Registration of Re-entering Resident Students
before 6:00 P. M.**

THURSDAY, NOVEMBER 22

**Thanksgiving Holiday
8:30 A. M. to 8:00 P. M.**

TUESDAY, DECEMBER 18—SATURDAY, JANUARY 5
Christmas Vacation

TUESDAY, MARCH 18 — TUESDAY, APRIL 1
Spring Vacation

MONDAY, JUNE 2
Commencement

PRINCIPAL'S GREETING

Welcome to Abbot! For those who will be coming for the first time as well as for those who will be returning as "old girls," life in a sense will be starting afresh as you drive into the Circle in September, and I hope that for all, both old and new, the coming year may exceed your expectations in interest, in attainment, and in happiness.

For the old girls, I believe that Abbot already seems like a second home, and for the new girls I hope this feeling will soon develop. You will find the need for loyalties here, and you will find obligations and responsibilities, just as these are found in home and family life. You will, I believe, come to love not only that vague something we call the spirit of the place, as one does with one's home, but also the customs and traditions and history of the school, and in fact, even the material substances which embody these, — the Circle, the pillars of Abbot Hall, the Maple Walk, and even the Chapel benches!

But if this were all, it would hardly justify your separation from home and your parents' investment. The fact is that all of you are coming here to pursue under ideal conditions one of the most serious tasks of your lives. What

happens to you here will largely determine your future. I congratulate you that you are to have in such surroundings the privilege of preparing yourselves not simply for college, but to become people whose lives will be characterized by the qualities of self-discipline, well-trained minds, and sympathetic understanding of other people. These qualities not only have always been the basis of a happy life, but in such a world as ours they are needed as never before. Abbot can help you to become people who have these qualities if you will give yourselves freely to her guidance. And as you do this there will be great rewards along the way. You will find warm and stimulating companionship here; you will find conditions of living that will encourage studying with concentration; and you will discover new vistas and be challenged to new heights. New demands and responsibilities await you, and new power to meet them can be developed in the year ahead, if you are eager for the adventure.

Yes, Abbot has much to give you, traditions, beauty, knowledge, gaiety, and those deeper qualities called "the fruits of the spirit." Come with open minds and a happily expectant spirit as you enter the Abbot gates in the fall, and you will find, when the time comes for you to

leave with your diplomas, that you are carrying with you imperishable treasures.

My most sincere wishes for a truly happy year for every girl, new and old!

Marguerite Hearsey.

THE STUDENT GOVERNMENT ASSOCIATION

The purpose of the Student Government Association is to assist in the formulation and interpretation of the laws and regulations of the School; to maintain in the School respect for and support of these laws and regulations; to execute the system by which conduct is evaluated and recognized; to encourage the best possible personal development of each member of the school; and to create an atmosphere of unity in the Student Body and loyalty to the ideals of honor, industry, courtesy, and democracy for which the School stands.

The officers of the Association for the coming year are:

| | |
|------------------------------------|---------------------|
| President | Betsy Aldrich |
| Vice-President | Mary Dozier Hawes |
| Secretary | Sarah Emmons |
| Head of Day Scholars | Anne Sanborn |
| President of Senior Class | Elizabeth Griffiths |
| President of Christian Association | Lorna Ball |
| President of Athletic Association | Harriett Brown |

THE DAILY PROGRAM

Monday — Friday

| | |
|---------------|----------------------------------|
| 6:45 | Rising Bell |
| 7:15 | Breakfast |
| 7:40 — 8:05 | Rooms put in order |
| 8:05 | Chapel |
| 8:25 — 9:05 | Class Period I |
| 9:08 — 9:48 | Class Period II |
| 9:51 — 10:31 | Class Period III |
| 10:31 — 10:43 | Tiffin |
| 10:43 — 11:23 | Class Period IV |
| 11:26 — 12:06 | Class Period V |
| 12:09 — 12:49 | Class Period VI |
| 1:00 | Luncheon |
| 1:45 — 2:15 | Rest Period |
| 2:15 — 4:15 | Sports and Recreation |
| 4:40 — 5:25 | Class Period VII and Study Hour |
| 5:28 — 6:10 | Class Period VIII and Study Hour |
| 6:20 | Dinner |
| 7:15 — 9:00 | Study Hour |
| 9:30 | Lights out |

(Monday through Thursday)

Friday Evening

| | |
|-------------|-----------------------------------|
| 7:15 — 8:15 | Quiet or Study Hour |
| 8:15 — 9:30 | Recreation and Student Activities |
| | Callers Received |
| 9:30 | Corridor Bell |
| 9:45 | Lights Out |

Saturday

| | |
|---------------|-----------------------------------|
| 7:30 | Rising Bell |
| 8:00 | Breakfast |
| 8:30 — 9:15 | Special Room Cleaning |
| 9:15 — 10:45 | Study Period |
| 10:45 — 12:30 | Recreation |
| 12:30 | Luncheon |
| 1:00 — 6:00 | Recreation and Student Activities |
| 6:15 | Dinner |
| Evening | Entertainment |
| 9:45 | Lights Out |

Sunday

| | |
|--------------|----------------------------------|
| 8:30 | Rising Bell |
| 9:00 | Breakfast |
| 9:30 — 10:00 | Rooms put in order |
| 10:30 | Church |
| 1:10 | Dinner |
| 2:30 — 5:00 | Quiet Hour or Outdoor Recreation |
| 6:15 | Supper |
| 6:45 — 7:30 | Free Quiet Hour |
| 7:30 | Vespers |
| 8:15 — 9:00 | Quiet Hour |
| 9:30 | Lights Out |

The Day's Activities

CHAPEL

A short religious service is held every school day morning in Abbot Hall. Every member of the school attends.

CLASSES

Classes in all of the major subjects come in the morning except for History of Art. Classes in minor subjects, meeting one or two hours a week, sometimes come in the afternoon. The Choral Class and Fidelio also meet in the afternoon. The Fidelio Society, or the school glee club, is made up of about fifty of the best voices, chosen for the most part, from the two upper classes. The rest of the school make up the Choral Class. The Choir, consisting of sixteen girls, has more intensive training and sings at the Sunday evening vesper service and on special occasions during the year.

MEALS AND TIFFIN

Tables in the dining-room seat eight or nine, including one or two members of the faculty. Table seating is changed every three weeks, and girls of various classes are mixed so that acquaintance may be steadily enlarged. At various times during the year girls studying French or Spanish are placed at tables at which these languages are spoken. No absence from meals is permitted without an infirmary excuse. Tiffin is the mid-morning lunch, consisting of soup,

cocoa, milk, or fruit juice, and crackers. This light meal, with the short recess, re-establishes energy for the remainder of the morning.

SPORTS AND RECREATION

Every girl (unless excused by a physician) participates regularly in organized sports — the Seniors on four days a week and lower classmen on five in the fall and spring, and four in the winter. On other days at least an hour of out-of-door exercise is expected. The major sports are field hockey, tennis, riding, softball, basketball, and lacrosse. In the winter there are classes in modern dancing and in fencing and in gymnastic exercises. Skiing and skating are substituted, when the weather permits, for indoor exercise. Opportunities for these exist on the school grounds, and instruction is provided.

Posture photographs are taken at the opening and closing of the school year, and constant interest in improving posture is encouraged. Corrective gymnastic work is prescribed when it is needed.

STUDY HOURS

Seniors are allowed to study in their own rooms. The study hall in the McKeen Building is used during the morning and afternoon study hours for all other classes, but as the year progresses, the privilege of studying in one's own room may be earned by evidence of self-controlled study habits. In the evening study hour, all girls study in their own rooms.

FRIDAY EVENINGS

Friday evenings after 8:15 are used for various social activities. "Corridor" meetings are held (informal gatherings in the rooms of the resident teachers, who act as advisers, for games, radio programs, or discussions of school matters) and the weekly dance hour for friends from Phillips Academy, or other boys from nearby schools is provided. Girls are permitted to receive only boys of whom the school approves, and it is customary for a faculty member to be hostess on calling night. On various social occasions opportunity is afforded for the girls to meet boys in other neighboring schools.

SATURDAYS

There is a study period of an hour and a half on Saturday mornings. The rest of the day is used for recreation and extra-curriculum activities.

Trips are often planned for Saturday. These may be picnic walks or ski trips, canoe trips on the Shawsheen River, horseback rides, or bus trips to points of historical interest or into Boston for plays, concerts, or other attractions. Movies are frequently offered at the school. Girls are advised to save from their allowances for these special occasions.

With the permission of the school office, girls may accept invitations for luncheon or dinner on Saturdays at homes in the vicinity.

In the evening, various interesting programs are presented in the school — concerts, plays, or

lectures — and the whole school attends these entertainments.

Saturday is the preferred calling day for families and friends, particularly for families and friends of students who live nearby. Guests may call on Saturdays between 11 a.m. and 8 p.m. This does not include boys of school and college age unless they are from some distance and cannot call during a regular Friday night calling hour.

SUNDAYS

All resident pupils attend church on Sunday morning unless formally excused by the school nurse. Girls may attend either the Congregational or the Episcopal Church, but having selected the church, after the first two Sundays of the school year they continue to attend the church of their choice. Girls of the Catholic faith attend their own church.

Callers are not ordinarily received on Sunday afternoons, but boys who are from a distance — not the surrounding towns or nearby schools and colleges — are permitted to see their friends for a limited period.

During the Sunday afternoon Quiet Hour those who wish to do so may go out for recreation — walking, horseback riding, tennis, skiing, or skating. Those who remain in the building are expected to stay in their rooms so that quiet may be assured for all who wish it. Opportunity for listening to classical music and to radio broadcasts of high quality is provided. Occa-

sionally groups go to Boston for concerts by the Boston Symphony Orchestra, or for other concerts.

Automobile drives are not permitted on Sunday afternoons except to and from dinner under the customary conditions.

The evening service in Abbot Hall is attended by the whole school. The speakers are distinguished out-of-town ministers, and the Abbot Choir provides special music.

School or Organization Meetings

The Student Association, the Abbot Christian Association, the Athletic Association, and class organizations include all the students of the school. All members are expected to attend and participate in the meetings and activities of these organizations, both for the successful running of the school and for the personal values and training to be obtained.

There are four classes in the school — the Preparatory, or ninth grade; the Junior, or tenth grade; the Senior Middle, or eleventh grade; the Senior or twelfth grade. A girl is classified according to the probable time it will take her to graduate, and is allowed to take in each subject the course for which she is prepared.

Leaves From School

Each girl, individually, registers at the office when she takes a Dining-out permission, a Saturday Leave, or a Week-end, and again immediately upon her return, before she goes to her room.

WEEK-ENDS

Each girl may take one week-end away from school before the Christmas holidays (the fall term), one between the mid-year examinations and spring vacation (the winter term), and one between spring vacation and Commencement (the spring term). Of these week-ends two may begin Saturday morning after breakfast and one, "the long week-end," may begin after luncheon on Friday. The following week-ends may not be taken: November 24, January 26, May 4, and week-ends immediately before and after vacations. (The two Saturday week-ends may be exchanged for a second Friday week-end.) Some extension of leaves can be earned by Citations.

Plans for a week-end are made through the office not later than Wednesday of the week preceding the week in which the leave is desired, and written permission from home must be obtained, as well as the approval of the student's teachers.

Invitations to a dance at a boys' preparatory school may be accepted with the usual permission from home, provided the chaperonage conditions are satisfactory and provided the dates coincide with those permissible for a week-end leave.

Permission to attend a dance or other function at men's colleges is granted for *Seniors* if parents approve. *Senior Middlers* are granted permission to attend one function a year at a men's college, but only if they can be enter-

tained by a personal friend of the family of the boy or the girl. Arrangements for attending these functions cannot be made at the last minute. *Parents are requested to give this rule their full support.*

All week-end leaves end at 7:00 p.m. Sunday. Air travel is not allowed on the *return* trip to school.

SATURDAY LEAVES

Permission for Saturday Leaves is obtained from the office during regular office hours several days in advance.

A number of Saturday Leaves are allowed when girls may be away from the school with their families or adult friends of their families from 11:00 a.m. until 6:00 p.m. Students below the Senior class have two in the fall and two in the winter term and one in the spring term. (For Seniors, see page 24.)

SUNDAY LEAVES

On two Sundays each term a girl may receive permission to have dinner (*in or near Andover*) with her parents or adult friends of her family leaving from the school after Church and returning not later than 4:00 p.m. Only under unusual circumstances is permission granted to take the evening meal out. In addition to these leaves, a liberal number of permissions for dinner only (returning at 2:30) are granted.

SCHOOL DAYS

Parents from a distance who are in town for only a short time may call on their daughters and take them out for luncheon or dinner on school days, provided no school appointment is interfered with. These times are ordinarily from 1:00 to 2:15 and from 6:10 to 7:15 (on Fridays from 6:10 to 9:00); and between 2:15 and 4:15.

Girls taking leaves of any kind at homes in Andover, North Andover, and vicinity must observe the same regulations about chaperonage, smoking, alcoholic beverages, and driving in automobiles as those which govern them while in residence at the school.

A girl may have special leave of absence to attend the wedding of a member of her immediate family, or of a friend (if she is in the wedding party).

Holidays and Vacations

The times allowed for holidays and vacations should be carefully noted and exactly observed. Parents are urged to make no requests for exceptions to the hours and days designated.

The Thanksgiving holiday is from 8:30 a. m. to 8 p. m., Thanksgiving Day. The traditional service, in which every student participates, is held at 8:15 Wednesday evening. Girls may take Thanksgiving Day dinner with their families or with friends of the family, in Andover, Boston, or nearby places.

Girls cannot be accommodated at the school

before the dates announced for the opening after each vacation, nor can they be kept at the school later than the day announced for the closing.

Travel

All tickets for vacations are attended to by the school office. As reservations for so large a group must be made weeks in advance, a form will be mailed to parents some time before vacations begin for the purpose of determining travel plans. *If parents prefer to attend to these matters themselves, they are requested to let the school know at the beginning of the year.*

At Christmas and Spring vacations provision is made for a special car with a school chaperon to and from New York City. Other groups travel together en route to Chicago and other distant points. Girls returning from week-end trips and from vacations, except for the New York group, are not met in Boston unless parents request the school to do so.

In regard to flying, please see last paragraph in following section on Automobiles.

Late changes in arrangements jeopardize our advantageous special group reservations and privileges. Changes should be avoided except in an emergency.

Automobiles

Except when with her own parents, a student must have permission for transportation by car, including travel from the school for any leave, and returning to the school from any leave.

Permission will not be given for resident students to motor with day students nor with anyone else of school or college age unless an older person is in the car.

Exception: Upon the written request of her parents a girl may receive permission to motor to and from the school with her brother or sister for week-ends or vacations.

If a student is planning to leave the school for a week-end with adult friends in an automobile, specific and definite approval from home must be received beforehand by the school.

If a parent wishes to give a blanket permission for motoring with any adults of whom the school approves, this permission should be put in writing and placed on file in the school office by the time school opens.

Planes may be used, if parents approve, on Friday week-end trips *from* the school, and for vacations. They may not be used for any return trips, however, because of the possibility of flights being canceled.

Telephone

Telephone calls may be made and received at the times listed below.

MONDAYS THROUGH FRIDAYS

| | |
|--------------------------------|-------------------|
| 7:45 — 8:00 A. M. | 7:00 — 7:15 P. M. |
| 1:30 — 1:45 P. M. | 9:00 — 9:15 P. M. |
| 8:15 — 9:30 P. M. Fridays only | |

SATURDAYS

| | |
|---------------------|-------------------|
| 8:30 — 9:00 A. M. | 5:30 — 6:00 P. M. |
| 10:45 — 11:00 A. M. | 7:00 — 7:45 P. M. |

SUNDAYS

| | |
|--------------------|-------------------|
| 9:30 — 10:00 A. M. | 2:00 — 2:30 P. M. |
| 5:00 — 6:00 P. M. | 6:45 — 7:15 P. M. |
| 12:30 — 1:00 P. M. | 8:30 — 9:15 P. M. |

As the telephones are much in demand during these limited periods, it is suggested that calls for purely social conversations should not be unduly frequent and should be limited if possible to five minutes.

Calls may be made if necessary on Saturday and Sunday during recreation hours also. It is often difficult, however, to find girls at such times unless the call has been pre-arranged.

Girls are not permitted to talk over the telephone with any boys except their brothers.

ABBOT ACADEMY TELEPHONE NUMBERS

| | | |
|----------------------|---|------------|
| General Offices | } | Andover 23 |
| Draper Hall | } | |
| Abbey House | | 178-W |
| Homestead | | 891-M |
| Infirmary | | 1728 |
| Sherman | | 1735 |
| Financial Secretary | | 68-M |
| House Superintendent | | 68-W |
| Principal's House | | 286 |
| The Andover Inn | | 903 |
| Business Manager | | 178-M |

NOTE: For Boston-Andover train schedule, see page 32.

Spending Money

A deposit in the school bank for cash expenses is required at the beginning of the school year. The first deposit should be *seventy-five dollars*, and must be renewed when exhausted. Each girl is furnished with a school bankbook and checkbook. When the deposit is exhausted checks will not be honored. It is expected that a balance of at least five dollars will be left in the bank to each girl's credit over short vacations. Each girl is expected to keep her own account and to plan her expenditures so as to live within her allowance. It is requested all money for the personal use of students be forwarded to the financial secretary who will deposit the money to the girl's account. It is inadvisable for the students to keep money in their rooms, and the school cannot be responsible for losses.

Because of the variety of opinions and practices on the part of parents in regard to allowances, the school does not attempt to set a specific limit on the amount of spending money permissible. It is strongly urged, however, that parents instruct their daughters as to what they consider the appropriate normal weekly withdrawal for incidental expenses.

Since school bank checks may be used for many expenses such as concerts and plays in Boston, sightseeing trips, class and other student organization dues, Red Cross, and other charitable contributions, week-end and Saturday leaves, the need for weekly cash withdrawals is very limited. The allowance for incidental spending, therefore, should

be set by the parents at a low figure. We suggest not more than \$1.50 a week for first and second year girls and \$2.00 for third and fourth year girls.

Parents who wish to have their daughters manage a clothing allowance should communicate with the financial secretary.

Term Bills

Term bills are rendered three times a year. The following items may be charged on these bills:

Books and stationery

Excess laundry

School Year Book

Symphony Concerts

The Abbot Blazer

The Class Sweater. (Purchased in senior middle year.)

Tutoring and Chaperonage. (There is normally no charge for chaperonage except for actual expenses incurred.)

Equipment for sports such as skis, hockey, and lacrosse sticks, and uniforms for modern dancing.

Charge Accounts

Charge accounts in local stores or in Boston are not allowed except by written permission of the parents.

Food

The table is very well supplied, and in the middle of the morning nourishing refreshments are provided. Other eating between meals inter-

fers with the appetite of the girls at the table. It is, therefore, urgently requested that no food other than fruit and cookies be sent by parents and friends. *The only exception to this rule is for birthdays.* Please instruct your daughter as to the dangers of unwise dieting so that she does not abstain from the wholesome food she needs, nor overindulge in ways that will harm her.

Physical Examinations

A physical examination must be given each entering student by the family physician and the report returned to the school on the blank provided for this purpose. *Vaccination and the Schick test are required.* The medical blanks should be mailed to the school between September first and fifteenth.

Infirmary

Every morning the nurse holds a short clinic in the infirmary where minor ailments are treated.

By steady use of preventive measures and by immediate attention to all indispositions the school maintains an excellent health record.

Correspondence

Students have little time to spare for letter writing. Correspondence other than with members of the family should be limited. Please assist your daughter to regulate this matter.

Laundry

The laundering of bed-linen, towels, and napkins, is included in the price of tuition. Personal laundry will be charged for at reasonable rates.

All articles of clothing as well as sheets, pillow-cases, towels, napkins, bedspreads, rugs, and so far as possible other personal articles must be marked with the owner's name. Name tapes must be sewed on. Ink stampings are not serviceable and are not accepted. Articles sent to the laundry unmarked will have to be returned unlaundered.

Permissions

Girls may have "open" calling lists unless parents specify to the contrary. An "open" list authorizes a girl to receive at the Friday evening calling hour any boy of whom the school approves. At various times during the year, the girls have opportunities to meet boys at the nearby schools under the supervision of the school.

Written permission is required for new girls to visit, for the first time, friends whom they have made at or through the school. Thereafter permission to visit such friends for a day leave is granted by the school.

Written permission for each week-end taken away from the school is required, and parents

are requested to send such permission as far in advance as possible.

Written permissions for the following matters are required, and should be filed at the opening of school:

Abbot Blazer

Callers (as explained above)

Horseback riding

Canoeing

Motoring (as explained above)

*Private lessons in piano, organ, voice, or speech
(For cost, please see catalogue supplement.)*

Attending Boston Symphony Concerts

Senior Privileges

1. Seniors have the privilege of studying in their own rooms during all study hours, and for most of the year the "lights out" hour is later than for other girls.
2. Seniors only have the use of the "Senior Parlor." They may use it at all times except during rest periods.
3. With permission Seniors may accept invitations to Sunday dinner with families residing in Andover or in the vicinity.
4. Coffee is served after Sunday dinner in the "Senior Parlor" or with the faculty in the McKeen Room.

5. Seniors may go to Boston unchaperoned if accompanied by at least one other Senior.

6. Seniors have four Saturday leaves in the fall and winter terms and three in the spring term.

Day Scholars

During the school day, non-resident girls are expected to observe the same regulations as those observed by girls in residence.

During study hours all day scholars except seniors must report to the study-hall.

Day scholars may visit in the rooms of resident girls only during day-time recreation periods, and on Friday and Saturday evenings with permission from the office.

A special room is provided for the use of day scholars. Girls remaining at the school through the afternoon may use the room after luncheon until 4:40 for rest or for study. Senior day scholars may use this room as well as the Senior Parlor during study periods.

Citation System

Several times a year the quality of the citizenship of each girl in school is considered by committees consisting of faculty members, officers of the Student Government Association, and other elected representatives of the students.

These committees consider such matters as attitude towards the school government, courtesy, room order, and personal neatness, punctuality, evidence of self-control and self-discipline in observance of study hours, consideration of other people, co-operativeness and expression of interest in sports and other extra-curriculum activities, and a sense of social responsibility.

Girls who in the judgment of their contemporaries and of their teachers on the Citation Committee have given evidence of more than average attainment in some or all the qualities referred to above, receive "citations" and certain extra privileges.

Girls who are on the Honor Roll at mid-years and have the highest citizenship standing may begin a regular week-end at 9:00 o'clock, Friday morning.

Girls who do not win any citations may have only the ordinary privileges of the school as outlined in this book.

Girls who in the judgment of the committees are below average in citizenship are deprived of some of the ordinary privileges.

Details of the Citation System plan are explained in full to the girls after the opening of school, but in general it may be said that the purpose of the plan is to encourage growth in maturity and an interest in self-development in character. The emphasis is affirmative and constructive and it is only rarely that penalties

involving the withdrawal of privileges have to be imposed.

Teaching members of the faculty live in the dormitories and one or two serve as advisers to each group of ten to fifteen girls. Representatives appointed by the Student Government Association co-operate with the faculty advisers in maintaining the order and general conduct of each group.

HONOR RULES

1. The exact conditions as arranged with the school office regarding all leaves are to be observed.
2. There is to be no riding in automobiles under any circumstances without an adult in the car while a girl is under the jurisdiction of the school. On week-end leaves the adult host or hostess assumes responsibility for any driving that is permitted and parents are so informed. (Exception made for brothers.)
3. It is permissible to go downtown on only two afternoons a week, and on Saturday mornings.
4. Every girl attends Chapel, Vesper Service, and all school functions, and all meals unless she has been excused by the school nurse or by some member of the faculty.
5. There is to be no smoking at any time nor in any place at Abbot nor in Andover with the following exceptions:

- a) *On week-end leaves* when officially not under the jurisdiction of the School, but no girl may smoke in any *public* place even on a week-end leave in Andover.
 - b) For Seniors and Senior Middlers on Saturday leaves, but there is to be no smoking in Andover, on the train to or from Boston, nor in the Andover or Boston stations.
6. There is to be no drinking of any alcoholic beverage (including beer) by any girl while under the jurisdiction of the school. No girl may take any alcoholic beverage in any place in Andover even on a week-end leave, or even if accompanied by her parents.
7. There is to be no prearranged meeting with a boy or boys either in Andover or in the vicinity, or in Boston except with the knowledge of the School authorities, and under approved conditions.

Students are under the *jurisdiction of the school* at all times except when on a leave which includes an overnight absence from the school.

Special Note to Parents

It is assumed that girls enrolled at Abbot are under the jurisdiction of the School at all times except during vacations, and on week-end leaves.

It is assumed also that in placing daughters in the School, parents not only will familiarize themselves with the contents of this booklet, but will co-operate sympathetically with the School in obtaining adherence to the spirit as well as to the letter of the regulations.

Equipment, Clothing, and Room Furnishings

DRESS REGULATIONS

The dress of students should at all times be simple and appropriate. Only clothing actually needed should be brought to school. Shopping for clothing cannot be arranged for during the school session. Elaborate and valuable jewelry should not be brought to the school.

The following articles of dress are definitely required:

1 white tailored rayon dress (shirt-maker type).

2 or 3 silk or light wool dresses for dinner.

1 evening dress for formal occasions. Extreme styles in evening dresses, even for the Senior Promenade dance, are not approved. Formal dresses are not worn often, but one should always be available for an occasion when a dinner dress may be required.

Tailored dress or suit for town and church wear.

Tailored sport hat — for every day use.

An appropriate hat for church, not a head band only.

A warm cloth top coat.

A warm bathrobe, *full length*.

1 pair of bedroom slippers (not mules).

1 raincoat and rain hat.

- 1 pair overshoes, galoshes, or boots, for school use and for Sunday and town use.
- 1 pair of *rubbers or tips* which are fitted to wear over street shoes.
- 1 umbrella.
- 1 pair of white and blue, or white and brown, or white and black or all white *spectator* pumps with closed toe and heels. (Suitable to wear with white tailored dress.)
- 1 pair of conservative street shoes, with moderately high *spectator* heels.
- 2 pairs low-heeled sport shoes for school wear. ("Loafers", sandals, moccasins and similar shoes are not worn except on Saturdays. "Saddle-shoes" are customarily worn for the school-day.)

Uniform gymnasium outfit, which includes shoes for tennis and other sports, (*to be purchased from Wright & Ditson*) on blanks provided for the purpose.

Shower sandals.

Stockings. (Socks may be worn in the early fall and spring.)

Special Abbot blazers can be ordered after school opens. Their purchase is optional.

Every girl should be provided with woolen stockings and heavy sweaters, as the winter weather offers opportunity for the use of skates and skis.

For those who wear glasses an extra pair should be provided, and the case should be marked.

DRESS CUSTOMS

Simple sports clothes are worn during the day. Socks are permitted, except in very cold weather, for day time wear. (Stockings are worn for dinner and at other times when more conventional dress is suitable.) The *only shorts allowed at any time* are the uniform Abbot playsuits. These must be worn for specified sports. Scarfs or hats are worn when it is raining or when the temperature is below 20°.

Dungarees are worn only for picnics.

All girls change for dinner. Tailored silk or wool dresses are customary, or cotton in spring and fall. Sweaters or blazers, and informal shoes are not worn to dinner.

The tailored white dress is worn by all girls for the special seasonal services and for Commencement and at several other times during the year.

Fur coats are not used for campus wear.

Earrings are not worn on school days.

COSMETICS

Nail polish of natural color only is allowed. Lipstick is not worn on school days. It may be used during week-ends and on special occasions.

ROOM FURNISHINGS

Each girl is provided with a single bed, a bureau, straight chairs, a desk, and a bookcase. There are hardwood floors in all of the rooms. Rugs, curtains, bedspreads, a study lamp, and a boudoir or another comfortable chair are provided by the students. Plain white unruffled window curtains should be used next the window

for the sake of uniformity, but over-draperies may be of any color. Girls who do not room in Draper Hall need not provide glass curtains, as the windows in these buildings either have Venetian blinds or are equipped with glass curtains by the school. Roommates should correspond during the summer about necessary purchases for the room.

The school supplies one pair of woolen blankets for each bed, but a warm puff or an extra pair of blankets should be brought by each girl. Sheets to fit a mattress 6 feet by 3 feet, pillow-cases, 20 inches by 32 inches, bath towels, face towels, eight table napkins, (plain white, size approximately 21 x 21 inches), a napkin ring, a shoe bag, a waste basket, and two laundry bags are needed.

Room decorations should be few and simple.

No electrical appliances or clocks are permitted except lamps. Hair-dryers are available for student use. Fluorescent lamps, if desired, should not be bought until after school opens and the superintendent of buildings has been consulted, for the direct current is used in some rooms and these lamps are not interchangeable for use with the direct and the alternating current as most lamps are. Care should be taken, however, to furnish a lamp that will provide a good light for studying.

Victrolas and radios are not permitted.

All girls make their own beds and take care of their own rooms. Beds are made and rooms are put in good order before Chapel each morning. Students also assist in the dining-room service.

N. B. On next page will be found a Boston-Andover time-table.

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WEEK DAYS TO ANDOVER

WEEK DAYS TO BOSTON

SUNDAYS

| Daylight Saving Time | LEAVE BOSTON | ARRIVE ANDOVER | Daylight Saving Time | LEAVE BOSTON | ARRIVE ANDOVER | Daylight Saving Time | LEAVE BOSTON | ARRIVE ANDOVER |
|----------------------|--------------|----------------|----------------------|--------------|----------------|----------------------|--------------|----------------|
| am | 6 30 | 7 38 | am | 5 39 | 6 34 | am | 7 55 | 8 46 |
| H7s45 | 8 39 | H6 45 | | 7 29 | | 9 10 | 9 48 | |
| 8 30 | 8k58 | H7s24 | | 7 59 | | pm | | |
| 10 15 | 11 07 | | | 7 30 | 8 22 | | 1 15 | 1 48 |
| pm | | | | 8 09 | 8d40 | | 4 55 | 5 39 |
| 12 30 | 1 14 | | | 8 43 | 9 31 | | 6 00 | 6 40 |
| 1k25 | 2 10 | | | 9 37 | 10 05 | | 7 30 | 7 58 |
| 2 30 | 3 18 | | | 10 23 | 10 55 | | 7 55 | 8 42 |
| 3 28 | 4 19 | | | 11 34 | 12 19 | | 8 55 | 9 45 |
| 3 55 | 4 25 | | pm | | | | 11 30 | 12 21 |
| 4 32 | 5 20 | | pm | 1 02 | 1 47 | | | |
| 4 55 | 5k24 | | pm | H2s13 | 2 59 | | 7 01 | 7 53 |
| H5s14 | 5 46 | | pm | | | | 10 58 | 11 35 |
| H5s39 | 6 20 | | pm | 3 31 | 4 13 | | | |
| 5 55 | 6 35 | | pm | 4 36 | 5 24 | | 12 20 | 1 05 |
| 6 55 | 7 47 | | pm | 5 39 | 6 23 | | 12 54 | 1 30 |
| 7 30 | 8 11 | | pm | | 6 26 | | 3 40 | 4 27 |
| 8 40 | 9 28 | | pm | 7 13 | 8 06 | | | 5 40 |
| 9 55 | 10 47 | | pm | 8 31 | 9 18 | | 7 04 | 7 50 |
| 10 55 | 11 42 | | pm | 10 37 | 11 24 | | 9 09 | 9 43 |
| 11 55 | 12 44 | | pm | | | | 10 34 | 11 18 |

REFERENCES

- H Will not run any holidays.
- H Will not run May 30, July 4, Sept. 3, Oct. 12, Nov. 22, Dec. 25, Jan. 1, Feb. 22.
- K Will run Saturdays only.
- S Will run except Saturdays.
- D Saturdays and holidays arrive Boston 8:46 am.

COACH FARES

(Tax included where applicable)

| BETWEEN BOSTON AND LAWRENCE | |
|------------------------------------|----------------|
| One Way | \$1.07 |
| One Day R. Trip | 46 Ride \$1.50 |
| 30 Day R. Trip | 60 Ride \$1.91 |

Ask your Ticket Agent for further information.

